

## Packing List for Smith Students

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| <p><b>Business Professional</b></p> <p><i>Needed for:</i></p> <ul style="list-style-type: none"> <li>• Career Fair</li> <li>• Networking Events</li> <li>• Interviews</li> <li>• Other important functions</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Matching dress or pant suit* in neutral colors (black, gray, navy, brown)— if wearing a dress or skirt, highest hem no more than 2" above knee</li> <li><input type="checkbox"/> Button up shirt with collar and tie or other nice blouse</li> <li><input type="checkbox"/> Belt (should match color of shoes) (primarily worn with trousers)</li> <li><input type="checkbox"/> Nylons that match skin tone or socks that match suit</li> <li><input type="checkbox"/> Dress shoes (preferably with laces), flats or heels -no platform; maximum 3" heel. No open-toe shoes!</li> <li><input type="checkbox"/> Jewelry and accessories should be simple-less is more! Keep your look simple and successful</li> </ul> <p>* Matching suit refers to your trousers or skirt being the same fabric, color <b>and</b> texture. Always buy your trousers and blazer together to ensure they will match.</p> |
| <p><b>Business Casual</b></p> <p><i>Needed for:</i></p> <ul style="list-style-type: none"> <li>• Speaker events</li> <li>• Employer information sessions</li> <li>• Retreats</li> </ul>                               | <ul style="list-style-type: none"> <li><input type="checkbox"/> Dress slacks/trousers in neutral colors</li> <li><input type="checkbox"/> Belt (should match color of shoes)(primarily worn with trousers)</li> <li><input type="checkbox"/> Button up shirt with collar or other nice blouse</li> <li><input type="checkbox"/> Appropriately tailored/fitting dress; highest hem should be no more than 2" above knee</li> <li><input type="checkbox"/> Dress shoes, nice loafers, flats or heels -no platform heels; maximum 3" heel</li> <li><input type="checkbox"/> Socks that match color of slacks</li> <li><input type="checkbox"/> Tie if fancier event</li> </ul>  |
| <p><b>Presentable Casual</b></p> <p><i>Needed for:</i></p> <ul style="list-style-type: none"> <li>• Casual information sessions</li> <li>• Student sponsored events</li> <li>• More casual retreats</li> </ul>        | <ul style="list-style-type: none"> <li><input type="checkbox"/> Well-fitting, not ripped or torn jeans/pants</li> <li><input type="checkbox"/> Appropriately fitting shirt, blouse or sweater (nothing with profane or graphic images; should cover torso completely)</li> <li><input type="checkbox"/> Appropriate casual dress/sweater dress</li> <li><input type="checkbox"/> Nice shoes, sneakers, flats or heels -no platform; maximum 3" heel</li> <li><input type="checkbox"/> Flip flops are not appropriate in this situation</li> <li><input type="checkbox"/> Check with host during warmer months about potentially wearing shorts. If allowed, should be of appropriate length</li> </ul>   |
| <p><b>No matter what...</b></p>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Pack an iron or have a dry-cleaning fund for your nicer clothes</b></li> <li><input type="checkbox"/> Hair and nails should be groomed; make-up (if worn) should be simple and event appropriate</li> <li><input type="checkbox"/> Make sure clothing is clean and wrinkle free</li> </ul>  |

**Don't spend a ton  
of money!**

While the cost of necessary business attire can add up fast, there are several ways to save money, including:

- Mix and match the shirts/blouses you have for business casual and business professional
- Shop at stores such as TJMaxx, Marshalls, or JCP to get great bargain prices on basic pieces
- Visit a local thrift store—great finds can be found in many thrift or consignment stores!