



Global Equity Fund

ROBERT H. SMITH
SCHOOL OF BUSINESS
AT THE UNIVERSITY OF MARYLAND

Dear Candidate,

Please send the required documents listed below in one **PDF or Word file** (formatted to print) to GlobalEquityFund@rhsmith.umd.edu no later than **the timeframe below**. Save the file as the following **position applying for and Name (Analyst-Marwin-Glenn)**. Please contact Marwin Glenn and Lina Pena at GlobalEquityFund@rhsmith.umd.edu if you have any questions.

BUFN 738 Global Equity Fund Prerequisites

1. Part-Time MBA or Full-Time Master of Finance student
2. Completed core and on track to graduate by May 2020
3. Take BUFN 760 or BUFN 730 Applied Equity Analysis before or during Term C or D of 2019 for **Portfolio Manager**
4. Be available when Team meets (Saturday mornings biweekly in D.C. for approximately 4 hours)
5. Commit 2 semesters to the Fund (Fall and Spring)

In order to be eligible for consideration to the BUFN 738 Global Equity Fund for the 2019-2020 academic year, please provide the following materials:

- 1) Cover letter
 - Brief academic/finance background/experience
 - Reasons for interest in the Global Equity Fund
- 2) Stock report on **ANY ADR** (No more than two pages typed, not including exhibits (4 max), double spaced, 12 pt., Times New Roman font)
 - Economic overview
 - Industry analysis
 - Company selection & analysis
- 3) Statement in compliance with honor code (honor violations will be forwarded to honor committee)
- 4) Résumé or C.V.
- 5) URL to LinkedIn profile (URL may be included as part of Résumé or C.V.)
- 6) A headshot **after selected** (professional preferred)
- 7) Copy of current transcript (An unofficial printout from web will suffice; must be inclusive of all grades from completed courses)
- 8) List of finance electives you have taken or plan to take.
- 9) List of registered courses for upcoming Summer and Fall. (**Not on transcript**)
- 10) If applicable: should your current place of employment have any compliance restrictions, please provide details along with the name of the company.

Timeframe of the Portfolio Manager position:

Q&A session: Saturday, February 9th from 1-2PM at the DC campus in classroom #2.

Application Due: Friday, February 15th at 11:59 PM

First Round Selections: Friday, February 22, notification via e-mail.

Interviews: Saturday, March 2 on 1-2pm

Decisions: Friday, March 8

Timeframe of the Analyst position:

Q&A session: Saturday, February 9th from 1-2PM at the DC campus in classroom #2.

Application Due: Friday, March 1st at 11:59 PM

First Round Selections: Friday, March 29, notification via e-mail.

Interviews: By appointment only

Decisions: Sunday, April 28

Sincerely,

The Global Equity Fund