

## **Information for students who will be applying to BMGT at the end of the current semester:**

### **To our prospective students:**

We are very sorry but prior to admission you will need to address your registration questions to your current advisor. The Smith School does not have the advising staff to advise all current BMGT students and all the prospective BMGT students (you'll appreciate this policy after gaining admission!).

Once you are admitted to the Smith School AND have attended one of the Smith School orientations, you will be assigned a BMGT advisor and be eligible to utilize our walk-in advising services. At our orientation we explain BMGT policies/procedures and thoroughly explain the BMGT curriculum. After the orientation there is time for you to address your specific concerns with the advisors.

In the meantime you can view the BMGT curriculum outlines which display the requirements necessary for each degree. Please use these outlines to plot possible schedule options for completing your degree. The web address is: <http://www.rhsmith.umd.edu/undergrad/academicmajors.html>.

You will become eligible to register for BMGT restricted courses as soon as you are officially admitted. So initially you will need to register for courses/requirements that are not restricted and then you can adjust your schedule over the winter once you gain admission. Such courses might include any of your remaining lower level Core or BMGT requirements, upper level electives, requirements for any special programs in which you are enrolled, or upper level ECON classes required by your intended major.

### **Important notes:**

1. Register for the upcoming semester on your assigned pre-registration day!!! The advisor in your current college should be able to assist you with the basics. Do not wait until you are admitted to the Smith School to register. As explained above, you likely have some remaining ECON, upper or lower level elective, or Core classes remaining.
2. You must attend a BMGT orientation in order to be assigned a Smith School advisor for the upcoming semester. You can contact us to register for an orientation as soon as the Admissions Office confirms your admission.
3. Please do not assume you will be oversubscribed into BMGT courses once you are admitted. We only consider oversubscriptions into closed classes when all other possible options have been exhausted, or if failure to oversubscribe will result in throwing you off a required course sequence.
4. **WAITLISTS/HOLDFILES:** If you are currently on a holdfile for a BMGT class because the class was limited to current BMGT students, the registration system will not automatically switch you to a waitlist once your major is changed. As soon as your major is changed you can access the "Waitlist Checkin" area of Testudo, drop yourself from the holdfile and reregister for the class in drop/add. If there are seats available and you meet the other course and credit pre-requisites, you will be added to the class. If the course is full you will be added to the waitlist, ahead of the students on the holdfile.
5. Any registration blocks you currently have must be addressed with your current college. Smith School advisors only have access to registration blocks of current BMGT students.

Thank you for your understanding during what we realized is a stressful time. The advisors in the Smith School look forward to working with you in the future!