

Jared T. Richards
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Education

University of Maryland
Robert H. Smith School of Business
College Park, MD

Bachelor of Science, Finance
Expected: May 2010
Overall GPA: 3.87/4.0

Work Experience

Nasdaq Stock Market Rockville, MD
Listing Qualifications Intern June 2008 – Present

- Analyzed financial data required for Nasdaq's internal compliance system
- Created Corporate Governance and Listing Fees comparison of global stock exchanges
- Reviewed and summarized articles for inclusion in Public Interest Concern database
- Edited Nasdaq's Filings Review, Acquisitions and Options Manuals
- Helped design online application for listing on Nasdaq

Office of Federal Housing Enterprise Oversight Washington, DC
Budget Intern May 2007 – Aug. 2007

- Prepared monthly budgets, compiled spreadsheets and entered requisitions for the office of the Chief Financial Officer
 - Award: Received commendation and bonus for outstanding performance

Activities

Lemma Senbet Fund College Park, MD
Consumer Staples Equity Analyst May 2009 – May 2010

- Selected as one of 12 students to manage a \$500,000 university endowment fund
- Provide weekly updates and analysis of consumer staples sector and fund holdings
- Prepare written analyst reports that include buy/hold/sell recommendations using multiple valuation methods

Smith Undergraduate Student Association Finance Committee College Park, MD
Financial Advisor Sept. 2006 – May 2008

- Allocated \$14,000/year effectively among over 15 undergraduate business clubs
- Personal financial advisor to the Black Business Association

Computer Skills

MS Word, MS Excel, MS PowerPoint; Proficiency with Bloomberg