

Setup Wiki Pages in Blackboard

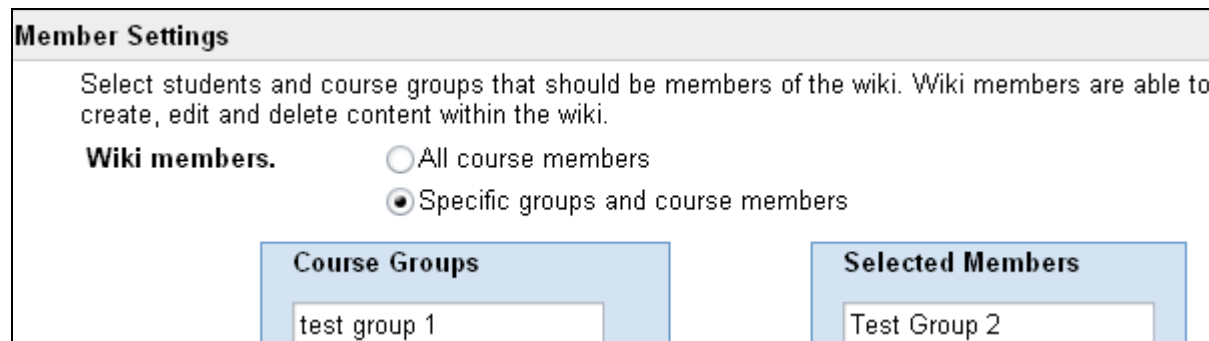
Wiki Tool in Blackboard is a page or collection of Web pages that allows users to contribute or modify content, upload images, documents, and users may export the wiki pages into a zip file. Here is some instructions of setting up and use Wiki pages in a Blackboard space.

To create Wiki page in a Content Area:

Go to a course **Content area** such as Course Documents, click on Edit View on the top-right corner (this will bring you to Control panel) --> select **Wiki** from the Select drop-down box and hit Go.



You will then need to type some information such as Name (i.e. Team 1 Wiki), Description, and other options. In **Member Settings** area, there are options that you can allow it access by **All course members**, or **Specific groups and/or course members**. If you select a group, upon submit, it will say "Team Site 'Team 1 Wiki' created. The members in that group can then access the wiki page.

A screenshot of the 'Member Settings' form in Blackboard. The form title is 'Member Settings'. Below the title is a description: 'Select students and course groups that should be members of the wiki. Wiki members are able to create, edit and delete content within the wiki.' There are two radio button options: 'All course members' (unselected) and 'Specific groups and course members' (selected). Below these are two columns: 'Course Groups' and 'Selected Members'. Under 'Course Groups', there is a text input field containing 'test group 1'. Under 'Selected Members', there is a text input field containing 'Test Group 2'.

To create Wiki page in the Course Menu:

Go to Control Panel → Manage Course Menu → Add Tool Link  Tool Link → select Wiki Tool → Ok.

To setup group and assign group members:

Go to course **Control Panel** → **Advanced Group Management** under Course Tools area → **Add Group** → Select the Group Options. To add members to the group that's been created, select All or the group(s) you want to manage, click on **View/Assign Users** button, then **Modify** button to select users manually, or click on **Randomize** button to have the system assign users randomly among all or selected groups.

As course Instructor, you can find student list in different sections in the Gradebook area or your UMEG account (<http://umeg.umd.edu>).

Note about using Wiki:

- You may need to configure Wiki tool first by going to Control Panel → Configure Wiki Tool.
- The Home page in a Wiki site cannot be deleted. You may Recycle Wiki sites from Control Panel.
- Use [supported browsers](#) to enable rich text editing.
- You can Export a Wiki site into a Zip file by clicking the link on the sidebar. All postings and documents can be included. Students may also be able to export a wiki site if you have such setting.

Wiki User Manual:

Learning Object Inc. provided easy to use instructions for their Wiki tool that you may find it helpful: http://support.learningobjects.com/help/campus_pack/2.8.17/wiki/wiki.htm

Similarly, you can create a Blog page in a BB course, and can set it up for class or group member access.